

**Spencer Town Council Regular Meeting  
December 5th, 7p.m.  
Municipal Building  
90 N. West Street  
Spencer, IN 47460**

Board Members present: John Stantz, Dean Bruce, and Cynthia Hyde

Also present: Clerk-Treasurer Cheryl Moke, Town, Street Superintendent Larry Parrish, Sewer Superintendent Shelley Edwards, Marshal Richard Foutch, Jim Baughn, and Mike Stanley. The Town Attorney was not present due to another meeting.

**MEETING WAS OPENED WITH THE PLEDGE TO THE AMERICAN FLAG**

**IN THE MATTER OF APPROVAL OF MINUTES FOR November 21<sup>st</sup>, 2011 REGULAR MEETING**

**Jon Stantz motioned to approve the minutes as written, seconded by Cynthia Hyde, the motion passed 3-0.**

**IN THE MATTER OF PUBLIC ISSUES**

Sheila Reeves, County Building Department, requested to be on the Agenda, but was not present. The Council discussed the purpose of her being on the agenda was to give the County's recommendation for the new building superintendent; Dean Bruce suggested that the Town proceed with approving the recommendation of the Oversight Committee. He noted two out of the members of the oversight committee were present, and were involved in the selection. Shelley Edwards, member of the committee, discussed the candidates and the process for selecting, and said the unanimous choice was Tim Ball.

**Jon Stantz made a motion to accept the recommendation of the Oversight Committee for hiring Tim Ball as the new building inspector. The motion was seconded by Dean Bruce, and passed 3-0.**

**IN THE MATTER OF THE POLICE DEPARTMENT**

Marshal Richard Foutch requested that the Department be given permission to purchase a new Fellowes shredder for the department at the cost of \$1,140 from Bedford Office Supply.

**Jon Stantz made a motion to allow the police department to purchase the Fellowes Shredder (FEL-3831001) for \$1,140. The motion was seconded by Cynthia Hyde, and passed 3-0.**

Next Marshal Foutch requested permission to purchase new cold weather gear from The Uniform House in the amount of \$1,008.00

**Dean Bruce made a motion to allow the police department to purchase the new cold weather gear from the Uniform House in the amount of \$1,008. The motion was seconded by Jon Stantz, and passed 3-0.**

As part of the annual rotation for vehicles, Marshal Foutch requested the purchase of a new, 2012 Dodge Charger from Thomas Dodge in Highland, Indiana in the amount of \$22,797.00, with an additional equipment package to be installed for \$16,211.00; add to that, Winner's Circle for detailing, for \$450, and purchase Rifle and Shotgun for \$2,500. Total cost for the entire package will be \$41,958.00. The balance of the 2011 appropriations, approximately, \$15,000, will be used for this purchase, with the balance coming from the 2012 budget. Discussion about whether or not to finance the car followed. It was agreed that the purchase price of the vehicle in the amount of \$22,797 would be financed with OCSB

**Jon Stantz made a motion to allow the police department to purchase the new vehicle and equipment package, detailing, and rifles, for a total of \$41,958.00, of which \$22,797.00 would be financed through Owen County State Bank. The motion was seconded by Cynthia Hyde, and passed 3-0.**

**IN THE MATTER OF THE STREET DEPARTMENT**

Larry Parrish requested approval by the Council to hire John Myers to remove eighteen tree stumps for the cost of \$950.00.

**Jon Stantz made a motion to approve the bid from John Myers for the removal of the tree stumps in the amount of \$950.00. Dean Bruce seconded the motion and it passed 3-0.**

### **IN THE MATTER OF THE SEWER DEPARTMENT**

Sewer adjustments were presented for the following:

- 206 N. East Street
- 278 N. Park
- 46 N. Harrison

Two of the three requests for adjustment met the requirements.

**Cynthia Hyde made the motion to approve the adjustment requests for 206 N. East Street in the amount of \$58.38 and at 46 N. Harrison in the amount of \$211.00, and deny the request for adjustment at 278 N. Park because it does not meet the requirements. Motion was 2<sup>nd</sup> by Dean Bruce, and passed 3-0.**

### **IN THE MATTER OF THE FIRE TERRITORY**

Cynthia Hyde stated that the Fire Territory plans to use the remaining appropriation for the rotation purchasing of turnout gear, by using an encumbrance. She also stated that they now are at capacity on the roster and all have completed the basic firefighter's course.

### **IN THE MATTER OF OLD BUSINESS**

Jon Stantz presented the following contracts relating to the Safe School Routes Project, requesting approval for signing:

- Engineering contract between the Town of Spencer and Hannum, Wagle & Cline, Engineering, and,
- Project Coordination contract with the Indiana Department of Transportation (INDOT)

**Dean Bruce made a motion to allow Jon Stantz to enter into contract on behalf of the Town of Spencer with Indiana Department of Transportation in regard to the Safe Routes to School Project. The motion was 2<sup>nd</sup> by Cynthia Hyde, and passed 3-0.**

**Dean Bruce also moved to allow Jon Stantz to enter into contract on behalf of the Town of Spencer with Hannum, Wagle, & Cline Engineering in regard to the Safe Routes to School Project. The motion was 2<sup>nd</sup> by Cynthia Hyde, and passed 3-0.**

### **IN THE MATTER OF NEW BUSINESS**

Clerk Treasurer, Cheryl Moke requested approval of the annual premium for workers' compensation in the amount of \$25,717 and signature of the membership agreement between Indiana Public Employers' Plan, Inc. and the Town of Spencer.

**Jon Stantz made a motion to accept the claim for \$25,217.00 to Insurance Services and to approve the membership agreement by allowing Jon Stantz, Board President, to sign same. The motion was 2<sup>nd</sup> by Dean Bruce, and passed 3-0.**

Next, Cheryl Moke requested approval by the Board, naming her as the agent for managing and maintaining the new electronic reporting application in April 2012 for PERF.

**Jon Stantz made a motion to sign the authorization form, naming Cheryl Moke as agent for the Town of Spencer to take care of all PERF requirements for the employees.**

In other new business, Jon Stantz asked that the Town look into the cost of insurance, by putting out a notice requesting bids for insurance earlier in 2012. Richard Foutch mentioned that the County was requesting information from a provider where they can group their insurance plan with other county groups such as the schools, Town of Spencer, etc. in order to achieve better rates, with the same, or better coverage. The town agreed to look into this as well.

### **IN THE MATTER OF CLAIMS**

**Jon Stantz motioned to accept claims as presented, seconded by Dean Bruce and the motion passed 3-0.**

### **IN THE MATTER OF ADJOURNMENT**

**Jon Stantz adjourned the meeting at 8:22 p.m.**

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Jon Stantz, President

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Dean Bruce, Vice-President

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Cynthia Hyde, Board Member

Attest: \_\_\_\_\_

Cheryl Moke, Clerk-Treasurer